

## PROFESSIONAL SUMMARY

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- A detail-oriented and diligent medical writer trained in medical communications and regulatory writing, merging medical expertise with exceptional writing skills to craft engaging healthcare content for the target audience.
- Possesses excellent research skills, a deep understanding of medical terminology, and a proven record of accomplishment in creating high-quality and scientifically accurate, non-plagiarized, and SEO-compliant articles and blogs, patient education materials, patient narratives, case reports and summaries, manuscript writing, focused on medicine, health, and wellness.
- In-depth knowledge of ICH-E3, GCP, GLP, FDA guidelines, and manuscript publication standards, with extensive experience in developing regulatory documents such as clinical study protocols, clinical study reports, CTD modules, prescribing information, and informed consent forms.
- Extensively trained to create medico-marketing materials like posters, newsletters, brochures, and product labels as well as medical communication materials for CME, slides.
- Expertise in crafting engaging and target audience-tailored content, conducting interviews in the medical journalism domain adhering to ethical editorial standards.
- Skilled in content strategy, editing, and proofreading, with a strong focus on accuracy and alignment with brand objectives, and experienced in using social media, Content management systems (WordPress), and digital platforms for effective and ethical content dissemination.
- Proficient in scientific writing style guides (AMA, APA), citation tools (Endnote), literature searches using PubMed and Medline, and skilled in using project management systems (Trello) to ensure efficient workflow.
- Extensive knowledge of medical terminologies, principles of clinical research, drug development process, accurate usage of English grammar, proficiency in MS Word, MS Excel, PowerPoint, and Adobe, and a comprehensive grasp of basic statistical concepts.
- Clinical expertise as an empathetic and adept Homeopathic Doctor with over 17 years of experience in patient care, patient satisfaction, treatment outcomes, and medicine research.
- Proven ability to work collaboratively in cross-functional teams with a leadership approach, with minimal supervision, demonstrating strong project and time management skills.

## EXPERIENCE

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*Senior Medical Writer, Neural IT, Navi Mumbai, Maharashtra, India (Mar 2024 – July 2024)*

- Demonstrated accuracy, compliance, and quality patient care documentation in reviewing and analyzing patient records related to medical negligence, and malpractices adhering to HIPAA guidelines, while serving as a peer reviewer to ensure clarity, consistency, and adherence to client-approved formats.

*Freelance Medical Writer, SG Medrite Healthworks, Navi Mumbai, Maharashtra, India (January 2023 – Present)*

- Expertise in delivering high-quality, accurate content within client deadlines, specializing in manuscript writing, case reports, SEO-compliant website content, regulatory writing, medico-marketing, medical communications, and patient education materials.

*Health Journalist Intern, Medbound Times, Navi Mumbai, Maharashtra, India (October 2023 - January 2024)*

- Produced informative and engaging content through internship projects, showcasing a commitment to delivering high-quality work.

*Medical Writer Intern, Henry Harvin Education Writing Academy, Navi Mumbai, Maharashtra, India (February 2022 - December 2022)*

- Produced informative and engaging content through internship projects, showcasing a commitment to delivering high-quality materials, and ensuring scientific rigor, accuracy, and clarity with a focus on precision.

*Homeopathic Consultant and Family Physician, Dr SGanguli's Homoeocare, Navi Mumbai, Maharashtra, India (August 2020 - Present)*

- Highly motivated and empathetic medical professional with expertise in Homeopathy, medical aesthetics, and nutrition, providing individualized holistic treatments to over 1200 patients monthly through teleconsultations, with a focus on detailed case-taking for comprehensive care.

*Head – Medical Services, Dr Batras Healthcare, Mumbai, Maharashtra, India (July 2007 - July 2020)*

- Evaluated patient cases, implemented treatment plans, and addressed concerns to improve patient satisfaction and outcomes, while supervising clinic staff, facilitating communication between management and medical teams, and organizing health camps and webinars for public health awareness.

*Resident Medical Officer, Paramount Medical HealthCare Services, Navi Mumbai, Maharashtra, India (February 2007 - June 2007)*

- Provided comprehensive patient care through consultations, detailed case histories, and thorough examinations, collaborating with specialists for expert opinions and administering specialized treatments in the Intensive Critical Care Unit under senior physician supervision.

## SKILLS

Excellent Verbal and Written Communication skills, and effective interpersonal skills	Good computer literacy including MS Word, MS Excel, MS PowerPoint, Adobe Acrobat
Strong command over English grammar and language, Writing style guides like AMA, APA	Problem-solving, Strategic Planning, Critical Thinking, Multidisciplinary Team Collaboration
Health Care Management	Medical Research, Clinical Judgement
Literature review and Literature search	Patient and doctor education
SEO-friendly, Non-Plagiarized Content, Content management systems	Regulatory writing, Scientific writing, Health content writing, Blog writing
Patient Case Taking & Treatment Planning, Differential Diagnosis, Disease Prevention	Drug development process, Clinical research, and trials, ICH and GCP guidelines, CTD modules

## EDUCATION

- Bachelors in Homeopathic Medicine and Surgery - *Maharashtra University of Health Sciences, Nashik, Maharashtra, India (2001 - 2006)*

## TRAINING & CERTIFICATIONS

- Medical Writing Course, Henry Harvin Education.
- Professional Diploma in Medical Writing, James Lind Institute.
- Statistics & Probability Course, Thompson Rivers University.
- Beginners Guide to SEO for Medical writers, Udemy.
- Plain Language Writing, Karger Publishers.
- Inclusive Language Writing, Redwood Ink.
- ChatGPT for Medical Doctors, Udemy.
- Training on Leadership in Healthcare Organizations by Dr. Mukesh Batra (CMD. Dr. Batras HealthCare).
- Registered Homeopathic Practitioner with Maharashtra Council of Homeopathy since February 2006.

## **AWARDS & HONORS**

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- Star Performer Doctor Award - April 2010 (Dr Batras Healthcare).
- The Dependable Doctor Award - Dec 2019 (Dr Batras Healthcare).
- Successful Treatment Award for August, June, and Oct 2012 (Dr Batras Healthcare).